

EXERCISE

DEPOSITION NOTICES AND SUBPOENAS

Background

You're defending a client against a lawsuit brought by its shareholders. There are also some third parties involved in the litigation.

Your litigation team just had its weekly meeting. The partners laid out all of the party witnesses that they want to depose over the course of the next few months. A senior associate asked you to draft and serve the deposition notices for each of these party witnesses. The senior associate wants to review the drafts tomorrow and have the notices served by the end of the week.

Instructions

Come prepared to discuss:

- What information you need to include in the deposition notices;
- Who needs to be served with the deposition notices; and
- How you'll serve the deposition notices.