

## EXERCISE

# DISCOVERY REQUESTS

### *Background*

Your firm has asked you to work with a senior associate to put together a model request for production and a step-by-step guide to be used by lawyers at the firm when drafting requests for production in the future. The senior associate asks that you come prepared to discuss two things with her at an initial meeting about the assignment:

- What are helpful steps a lawyer should take to begin the drafting process?
- What are the sections of a request for production and what information do they contain?

### *Instructions*

Come prepared to discuss the above information with the senior associate.